

APPLICATION FOR EMPLOYMENT

Position applying for: _____ **Date available to begin work:** _____

PERSONAL DATA

Last Name: _____ Given Name(s) _____

Address: _____ Street _____ Apt.# _____ Home Phone # _____

City: _____ Province _____ Postal Code _____ Cell Phone # _____

Desired Salary Range? _____

Are you legally eligible to work in Canada? Yes No

Do you have the requested diploma for this position? Yes No

If no, describe why you are applying? _____

EDUCATION

Secondary School _____ *Business or Trade School* _____

Highest grade or level completed: _____ Name of program: _____ Length of Program: _____

License, certificate or diploma awarded? Yes No Type: _____

Community College _____ *University* _____

Name of Program: _____ Program: _____

Length of Program _____ Length of Program: _____

Diploma/Degree Yes No Honours Diploma/Degree Yes No Honours

Other courses, workshops, seminars _____ Licenses, Certificates, Degrees _____

To determine your qualification for employment, please provide information related to your academic and other achievements including volunteer work, as well as employment history. Additional information may be attached on a separate sheet or attach a full Resume.

EMPLOYMENT

Name and Address of
present/last employer

Job Title

Period of employment

From:

To:

Supervisor:

Phone:

Summary of Duties:

Reason for leaving?

Name and Address of
previous employer

Job Title

Period of employment

From:

To:

Supervisor:

Phone:

Summary of Duties:

Reason for leaving?

Name and Address of
previous employer

Job Title

Period of employment:

From:

To:

Supervisor:

Phone:

Summary of Duties:

Reason for leaving?

Please note any other relevant work experience:

For employment references we may approach:

Your present/last employer? Yes No

Your former employer(s)? Yes No

List references if different than above on a separate sheet.

PERSONAL INTERESTS AND ACTIVITIES (civic, athletic, etc.)

I hereby declare that the foregoing information is true and complete to my knowledge. I understand that a false statement may disqualify me from employment, or cause my dismissal.

Signature

Date

Have you attached an additional sheet(s)/Resume? Yes No